

Title I Parent Involvement Policy

Oak Crest Middle School

Each Title I school in SDUHSD is required to develop a written parent involvement policy. This policy describes how the school will support and increase parent involvement. It must be developed with parents, include participation from all appropriate advisory committees, be reviewed and updated annually and be agreed upon by the School Site Council (SSC). The written parent involvement policy must include how parents will be informed of the school's Title I program requirements.

Oak Crest Middle School has developed a Title I parental involvement policy with input from Title I parents and staff. The policy was developed with the input of the School Site Council, and was distributed to parents during the Parent Nights on October 11th and 12th, the Oak Crest Foundation, and School Site Council. The policy will also remain posted on the school website.

The policy describes the means for carrying out the following Title I parental involvement requirements.

Involvement of Parents in the Title I Program:

To involve parents in the Title I program at Oak Crest the following practices have been established:

- Oak Crest convenes an annual meeting to inform parents of Title I students about Title I requirements and about the right of parents to be involved in the Title I program.
 - This meeting will be conducted in English on October 11, 2017 and in Spanish on October 12, 2017. Both meetings will be held from 6:00 PM-7:30 PM in the Oak Crest Learning Commons.
- Oak Crest offers a flexible number of meetings for Title I parents. These meetings include:
 - Back to School Night held during the first month of school
 - School Site Council
 - ELAC/DELAC
 - Title I Informational Meeting
 - Parent Nights
- Oak Crest involves parents of Title I students in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I programs and the Title I parental involvement policy through parent participation in School Site Council.
- Oak Crest provides parents of Title I students with timely information about Title I programs through conferences and meetings conducted by the school's Title I Coordinator and/or school counselor.
- Oak Crest provides parents of Title I students with an explanation of the curriculum used at the school, the assessments used to measure student progress, and the proficiency levels students are expected to meet through teacher websites, AERIES, Parent Nights, School Site Council, and ELAC meetings.

- If requested by parents of Title I students, the school provides opportunities for regular meetings that allow the parents to participate in decisions relating to the education of their children. These meetings include ELAC, DELAC, and School Site Council.

School-Parent Compact

Oak Crest distributes to parents of Title I students a school-parent compact. The compact, which has been jointly developed with parents, outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement. It describes specific ways the school and families will partner to help children achieve the State's high academic standards. It addresses the following legally required items, as well as other items suggested by parents of Title I students:

- The school's responsibility to provide high-quality curriculum and instruction
- The ways parents will be responsible for supporting their children's learning
- The importance of ongoing communication between parents and teachers through, at a minimum, annual parent-teacher conferences; frequent reports on student progress; access to staff; opportunities for parents to volunteer and participate in their child's class; and opportunities to observe classroom activities. Oak Crest Middle School's Title I Policy was developed with the feedback from School Site Council and ELAC. The policy was distributed to parents at the Parent Information Nights held October 11th and 12th.

Building Capacity for Involvement

Oak Crest engages Title I parents in meaningful interactions with the school. It supports a partnership among staff, parents, and the community to improve student academic achievement. To help reach these goals, Oak Crest has established the following practices:

- The school provides Title I parents with assistance in understanding the State's academic content standards, assessments, and how to monitor and improve the achievement of their children. This occurs during Back-to-School Night, ELAC/DELAC, Parent Information Nights, and through Principal Coffee Dates, and weekly parent communication from the principal.
- The school provides Title I parents with materials and training to help them work with their children to improve their children's achievement, during ELAC meetings, Parent Information Nights, and Parent Forums.
- With the assistance of Title I parents, the school educates staff members about the value of parent contributions, and in how to work with parents as equal partners.
 - Staff Meetings
 - Principal Communication with Staff
 - School Site Council Meetings
- The school coordinates and integrates the Title I parental involvement program with other programs, and conducts other activities, such as parent resource centers, to encourage and

support parents in more fully participating in the education of their children. This also includes the parent information events and forums/panel discussions hosted on campus.

- The school distributes information related to school and parent programs, meetings, and other activities to Title I parents in a format and language that the parents understand. Notices sent home from the school are provided in both English and Spanish, and translators are available at all parent meetings.
- The school provides support for parental involvement activities requested by Title I parents. This includes translation services at all meetings and/or parent information events and any other support services requested.

Accessibility

Oak Crest provides opportunities for the participation of all Title I parents, including parents with limited English proficiency, parents with disabilities, and parents of migratory students. Information and school reports are provided in a format and language that parents understand. Notices sent home from the school are provided in both English and Spanish, and translators are available at all parent meetings.